

SYLLABUS

English Level 2 Writing

Course Information			Class Information							
Name	Code	Section	Room #	Day/Time						
English Level 2 Writing	ENGU 1302			Sun/Tue: Mon/Wed:						
Teacher Information										
Name	Desk	Office Hours	E-mail							
			@uaeu.ac.ae							
Course Description										
This is a pre-intermediate level writing strand. In this part of the Level 2 course, you will learn to:										
<ul style="list-style-type: none"> Write on a variety of personal topics. 										
<ul style="list-style-type: none"> Transfer information from a diagram into a short multi-paragraph report. <ol style="list-style-type: none"> Flow chart Table 										
<ul style="list-style-type: none"> Write multi-paragraph essays. <ol style="list-style-type: none"> Agree/disagree Cause/effect 										
<ul style="list-style-type: none"> Write a multi-paragraph report under timed exam conditions. <ul style="list-style-type: none"> Flow chart <u>or</u> table 										
<ul style="list-style-type: none"> Write a multi-paragraph essay under timed exam conditions. <ul style="list-style-type: none"> Agree/disagree <u>or</u> cause/effect 										
<ul style="list-style-type: none"> Demonstrate increasing accuracy in word choice, spelling, punctuation and grammar. 										
<table border="1"> <tr> <td><i>complex sentence forms</i></td> <td><i>compound sentences</i></td> <td><i>comparatives/superlatives</i></td> </tr> <tr> <td><i>cohesive markers</i></td> <td><i>modals</i></td> <td><i>pronoun referencing</i></td> </tr> </table>		<i>complex sentence forms</i>	<i>compound sentences</i>	<i>comparatives/superlatives</i>	<i>cohesive markers</i>	<i>modals</i>	<i>pronoun referencing</i>			
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<i>cohesive markers</i>	<i>modals</i>	<i>pronoun referencing</i>								
<ul style="list-style-type: none"> Portfolio – students complete a range of compositions that promote personal and academic writing. 										
Course Materials										
<ul style="list-style-type: none"> Level 2 Writing iBook + a range of Nearpod presentations/exercises 										
Apps	Nearpod, Keynote, Pages									

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Course Organization			Assessment
Teaching Week	Task	Due Date	%
1	Introduction <i>Initial Sample/ Introductory activities</i>		
2-3	Information Transfer 1 <i>Info Transfer 1 - Flow Charts/Paragraph Structure</i>		
4	<i>Introduction to academic essay: introduction, body, conclusion, transition vocabulary</i>		
5-7	Writing Project 1 <i>Opinion Essay – Agree/Disagree</i>	Tue/Wed April 15 th /16 th	6
8-10	Information Transfer 2 <i>Info Transfer 2 - comparison tables, language of comparison</i>		
11-13	Writing Project 2 <i>Opinion Essay – Effects (cause & effects)</i>	Tue/Wed May 27 th /28 th	6
16	Portfolio/ Homework <i>Diaries & personal compositions (Timed Writing Exam Revision)</i>	Portfolio Sun/Mon June 15 th /16 th	3
14-17	Timed Writing Exam (70 Min) Task 1: Describe a comparison table - 6% Task 2: agree/disagree OR cause/effect essay – 9%	Timed Writing Tue. June 25 th (TBD)	15
			TOTAL: 30%

Attendance Policy:

"It is each student's responsibility to keep track of his or her absences. Failure to do so will not be considered a valid reason to excuse an absence."

Attendance is taken after the first five minutes of class. It is important that you come to class on time. If you miss a class, you should visit your teacher during his/her office hours to collect the materials used in the lesson. If your absences reach 15%, then you will not be able to take any exams.

A total of 16 absences for both Integrated and Writing = 15% = FA

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Exam Policies	
Lateness	If you are more than 10 minutes late for an exam, you cannot take the exam at that time.
Absence (including more than 10 minutes late)	You may be able to do a make-up exam at the beginning of the next semester if your grade before the final exam is 60% or more and your absence is excused: <ul style="list-style-type: none">• Go to Student Affairs immediately to ask if you can take the make-up exam:➤ Excused Absence (needs written proof): No penalty (Grade = Incomplete until you do the make-up exam)➤ Grade \leq 60% or Unexcused Absence: No make-up exam (Grade = F)
Electronic dictionaries are not allowed in any exam.	